



**Tax Recovery and Criminal Enforcement
Task Force Executive Board Meeting
621 Capitol Mall, Room 2114, Sacramento, CA 95814
December 17, 2014**

Agenda

Open Session: 10:00 a.m.

Discussion Items

1. October 15, 2014, Minutes
2. Status Reports
 - TRaCE Website
 - Online Complaint Form
 - Outreach
3. Los Angeles Task Force Expansion
4. A&E Documentary
5. IRS Participation on TRaCE Task Force

Closed Session: Immediately follows the conclusion of Open Session

1. Potential cases for collaboration
2. Report of TRaCE Activities – Task Force Commander

Conference Call into the meeting:

***Participants interested in calling-in please contact gina.fong@boe.ca.gov ***



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Meeting called to order at 10:05 a.m. by Randy Silva, Chairman, TRaCE Executive Board

Members Present:

Randy Silva, Chairman, BOE
 Peter Williams, Deputy Attorney General, DOJ
 Gloria Pingrey, Special Agent in Charge, DOJ
 Dan Gonzalez, Chief, FTB Investigations
 Lisa Schmith, Chief, EDD Investigations, Honorary
 John Gliatta, Assistant Special Agent in Charge, FBI
 Eric Hirata, Deputy Division Chief, ABC
 Raymond Greenlee, Assistant Special Agent in Charge, DHS

Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Y	<input type="checkbox"/>	N	<input checked="" type="checkbox"/>
Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
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Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>

Members Absent:

Peter Williams, Deputy Attorney General, DOJ

Discussion Items:

- October 15, 2014, Minutes
 - Chairman Silva motioned to approve the October 15, 2014 Minutes. Motion was second by John Gliatta.
 - Vote: 6 in favor, 0 opposed
 - Resolved: Motion Carried**
- Status Report
 - The website, www.boe.ca.gov/trace, is up and running
 - TRaCE's central intake system for reporting a crime is "live" and can be accessed via the Web or any mobile device instantly
 - Press Releases are being displayed on the "Announcements" and "Enforcement" tabs on the TRaCE website
 - IP Range Request
 - Contact your IT Unit for IP Range
 - Needed to triage cases that are agency specific or do not meet TRaCE investigation requirements
 - We will manually triage cases until the triage portion of the repository goes live at the end of January

- Outreach
 - A handout was provided with a list of presentations/meetings that Kevin Ferreira attended along with upcoming meetings.
- Los Angeles TRaCE Task Force Expansion
 - The LA TRaCE Task Force will be located at the DOJ, Division of Law Enforcement building in City of Commerce.
 - Applications have been received for DAG position, and interviews are in the process of being scheduled
 - HSI has signed an Addendum to the LA Task Force MOU,
 - Request to partnering agencies to review the LA MOU and obtain needed signatures.
 - LA TRaCE Task Force start date is TBD
- A&E Documentary
 - Email was sent out requesting input from partner agencies
 - The documentary is a 10-12 episode series featuring a different task force each episode
 - Your agency PIOs will be contacted
 - Discussion surrounded the need to have editing and final approval of the footage before the Documentary is made public
- Press Releases
 - Need to put out press releases timely
 - Timeline on press releases can vary due to subject matter
 - Confusion on which agency is putting out the press release
 - Chairman Silva to draft Press Release Protocol for the next Executive Board Meeting
- IRS Participation on TRaCE Task Force
 - Expected start date for IRS Agent is March 1, 2015
 - Agent will focus on money laundering
 - If the case does not involve money laundering, it will be sent to IRS Criminal Investigation Division.

Next Meeting is scheduled for February 18, 2014, at 10:00 a.m., at 621 Capitol Mall, Room 2114.

Open session meeting adjourned at 10:37 a.m. by Randy Silva, Chairman, TRaCE Executive Board.